

**DEPARTMENT OF CORRECTIONS
OPERATIONS MANUAL
CHAPTER 1 — ORGANIZATIONAL STRUCTURE**

ARTICLE 3 — STANDING COMMITTEES

Revised August 13, 1996

11030.14 California Parole Information Network (CPIN) Project Steering Committee

The CPIN Project is a single, comprehensive automated parolee tracking system that satisfies unit operations and management reporting for P&CSD. The CPIN Project Steering Committee shall coordinate and guide CDC in adaptation of existing and new technology to solve problems of tracking parolees.

11030.14.1 — Responsibility

The CPIN Project Steering Committee shall:

- Certify that all changes fall within the project's scope.
- Prioritize changes according to their importance and impact on available resources.

11030.14.2 — Membership

The CPIN Project Steering Committee is comprised of the following staff:

- Deputy Director, P&CSD, (Chairperson).
- Assistant Director, OOC, (Co-Chairperson).
- Deputy Director, ID.
- Deputy Director, ASD.
- Assistant Deputy Director, P&CSD.
- RPA, Region I.
- RPA, Region II.
- RPA, Region III.
- RPA, Region IV.
- Chief Deputy Commissioner, BPT.
- Operations Administrator, P&CSD.
- User Project Manager, CMIS.

Ex-officio members of the CPIN Project Steering Committee include:

- The Chief Deputy Director, Field Operations.
- The Chief Deputy Director, Support Services.

11030.14.3 — Meetings

The committee shall meet on a quarterly or on an as-needed basis.